

**REQUEST FOR ACADEMIC TRAINING**

Name \_\_\_\_\_ Phone Number \_\_\_\_\_  
 U.S. Address \_\_\_\_\_ E-Mail \_\_\_\_\_  
 \_\_\_\_\_ Apt # \_\_\_\_\_ Academic Institution \_\_\_\_\_  
 City \_\_\_\_\_ Field of Study \_\_\_\_\_  
 State \_\_\_\_\_ Zip \_\_\_\_\_ Home Country \_\_\_\_\_

**SECTION 1: CURRENT ACADEMIC ACTIVITIES**

Please check the box that applies to your program of study:

Master's                                       Certificate                                       Non-Degree  
 Doctorate                                       Visiting Researcher

List courses taken during the **Spring 2007** academic term.

<u>Title of Course</u>	<u>Credits/Hours</u>

If you are a non-degree student or visiting researcher, or you were not required to take courses during the 2006/2007 academic year, describe your academic activities to date (*attach additional sheets if needed*):

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Indicate the degree or certificate, if any, that you will obtain upon completion of this program. Provide the date that all academic work will be completed in the United States.

\_\_\_\_\_  
 Degree/Certificate                                      Month/Day/Year

**ENDORSEMENT OF ACADEMIC ADVISOR**

I certify that the foregoing information concerning the academic program is correct and that this student's performance has been satisfactory in all respects. (If unable to certify, please explain, attaching a separate sheet.)

\_\_\_\_\_  
 Name                                      Signature

\_\_\_\_\_  
 Date                                      Title                                      E-mail                                      Phone Number

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**SECTION 2: ACADEMIC TRAINING PROPOSAL**

Proposed Training Position: \_\_\_\_\_

Site of Academic Training Program: \_\_\_\_\_

Hours Per Week: \_\_\_\_\_

Estimated Salary/Stipend: \_\_\_\_\_

*If you are not receiving a sufficient salary/stipend to cover expenses indicate the amount and source of additional funding:*

Inclusive Dates of Training Program: Start: \_\_\_\_/\_\_\_\_/\_\_\_\_ End: \_\_\_\_/\_\_\_\_/\_\_\_\_

Do you have an approved leave of absence from a position in your home country?  Yes  No  Not Applicable

If yes, when does your leave of absence expire? \_\_\_\_/\_\_\_\_/\_\_\_\_

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**STUDENT SIGNATURE**

Sign to confirm that the foregoing information regarding your academic training program is correct and that you intend to return home upon completion of the training program.

\_\_\_\_\_  
Signature of Student\_\_\_\_\_  
Date

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All required documentation must be submitted to your IIE Regional Center *no later than four weeks prior to degree/program completion*. IIE cannot consider your Academic Training request without the following completed and signed documentation:

- 1) Request for Academic Training form;
- 2) Confirmation of Offer of Academic Training form;
- 3) The Request for Academic Training Authorization form;
- 4) A personal statement, including a description of the proposed academic training program in relation to the following:
  - Hones skills that prepare you for your home country job market;
  - Directly relates to your field of study;
  - Encourages the Fulbright goal of building human networks around the globe by honoring and contributing to your commitment to develop your field of study at home.

In addition, confirm your intention to comply with the two-year home residency requirement upon completion of the academic training program;

- 5) A current official transcript;
- 6) If you are on leave of absence from employment in your home country, you must submit a letter demonstrating that your home employer leave has been approved for the period of extension being requested;
- 7) If you have J-2 Dependents with you in the United States, please complete the J-2 Dependent Data Sheet and financial support documents (*if applicable*).

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**FOR IIE USE ONLY**

Academic training approved by IIE

Academic training denied by IIE

Recommend approval

Do not recommend approval

Grantee has been advised of \_\_\_\_\_ year time limit on US study under the Fulbright Program.

IIE Reviewer: \_\_\_\_\_ Academic Training Recommendation/Approval Until \_\_\_\_\_