STUDY AMERICA EDUCATIONAL SERVICES THROUGH AMERICA'S PREMIER INTERNATIONAL EXCHANGE AGENCY

INSTITUTE OF INTERNATIONAL EDUCATION

REQUEST FOR DS-2019/J-1 NON –IMMIGRANT STATUS SPONSORSHIP

This form is to be completed by the host organization requesting sponsorship of an Exchange Visitor through J-1 visa non-immigrant status.

At least six weeks prior to the exchange visitor's proposed appointment date, please complete this form with signatures and include a letter of invitation describing exchange opportunities, compensation and cultural components of this exchange program and mail to:

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Program Officer /EPD
Institute of International Education
809 United Nations Plaza
New York, NY 10017
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Jmarquina@iie.org

Please check the appropriate category:

Short-Term Scholar □ Specialist □ ***Professor/Research Scholar** □

** Upon completion of the exchange program, the Exchange Visitor will be subject to a twenty four (24) month bar prior to being eligible for sponsorship to return to the Unites States in these J-1 categories.*

** The Exchange visitor has not been physically present in the United States as a nonimmigrant visitor, for all or part of the twelve months period immediately preceding the start date of the program.* ***UNLESS –***

A. *Transfer sponsorship;*

B. *The Exchange visitor presence in the United States was of less than six months;*

C. *The Exchange visitor's presence in the United States was pursuant to a short-term scholar program*

A. SITE INFORMATION

1. Organization Name:

_____

2. Street Address:

_____

_____

City State Zip

Telephone: _____ Fax:_____

Website: _____ Employer Identification # (EIN): _____

3. Exchange Visitor's Supervisor: _____

Signature: _____E-Mail: _____

B. EXCHANGE VISTITOR'S INFORMATION (**EXACTLY AS IN PASSPORT)

1. _____
(FAMILY NAME) (FIRST) (MIDDLE)

2. Male____ Female_____

3. Born_____ in _____ _____
(mo./day/yr.) (City) (Country)

4. Single _____ Married_____

5. Country of Citizenship: _____Country of legal permanent residence_____

6. Highest degree obtained: _____ in what field? _____

7. Current Occupation in home country:

_____
(If student, indicate so)

8. Current employer in home country (if applicable)

_____

9. Mailing of DS-2019 to Exchange Visitor:
Address where IIE should mail Form DS-2019 (Must be outside the U.S.):

_____
(Street)

_____
(City/State/Country/Zip)

Phone Number:_____

Email: _____

10. If this Exchange Visitor has ever been in J1 or J2 status in the U.S., please list the dates, EV category and purpose of stay:

_____

11. If a dependent accompanying this Exchange Visitor has ever been in J1 or J2 status in the U.S., please list the dates, EV category and purpose of stay:

_____

12. If appointee is currently in the U.S. and will not be leaving before the begin date of the appointment at your institution please complete the following:

A. What is his/her visa status (B1/B2, F1, J1 etc.) _____
B. Attach a photocopy of his/her (and any accompanying family members')
I-94 card (front and back).
C. If currently on a J-1 Visa, and transferring, attach a copy of all his/her DS-2019 forms related to the current program.

C. APPOINTMENT AT HOST ORGANZATION

1. Detailed description of duties and in what field:

_____

_____

_____

2. Duration of Appointment: To begin: _____ To Terminate_____
(mo./day/yr.) (mo./day/yr.)

D. FINANCIAL SUPPORT FROM ALL SOURCES WHILE IN THE U.S.

1. Amounts must be confirmed in U.S. dollars.

2. Living expenses vary from region to region, however a general estimate of living expenses for one year is $24,000. Exchange Visitors must show an additional $5,000/year if accompanied by a spouse and $3,000/year for each accompanying child.

• Attach current supporting financial documents in U.S. dollar amounts

1. Check below all appropriate means of support and indicate amounts:

Host organization fund U.S. $ _____ per _____
(Amount) (Period week/month/year)

The Exchange Visitor's Government U.S. $_____ per_____
(Amount) (Period week/month/year)

Personal Funding U.S. $_____ per _____
(Amount) (Period week/month/year)
(Any personal funds being used should be documented with a copy of a current bank statement in English)

Health Insurance will be provided by host organization: Yes_____ No _____

If health insurance is being provided by host organization will dependents receive coverage? Yes___ No _____

Appointee will be self-insured: Yes_____ No _____

Mandatory Health Insurance

U.S. Government regulations governing J-1 Exchange Visitor visa status requires health insurance coverage for the J-1 and each J-2 dependent. This coverage must be in effect during the duration of the exchange program and must meet the minimum requirements.

Health insurance in the United States is primarily a private industry with a variety of options for coverage and cost. The Department of State has established minimum requirements for insurance that are designed to protect the exchange visitor and his/her family.

IIE offers a private insurance program that meets the J-1 insurance regulations at affordable rates

Insurance Requirements [from 22 CFR 62.14]:

A. Sponsors shall require each exchange visitor to have insurance in effect which covers the exchange visitor for sickness or accident during the period of time that an exchange visitor participates in the

(1) Medical benefits of at least $50,000 per accident or illness;

(2) Repatriation of remains in the amount of $7,500;

(3) Expenses associated with medical evacuation of the exchange visitor to his or her home country in the amount of $10,000; and

(4) A deductible not to exceed $500 per accident or illness.

B. An insurance policy secured to fulfill the requirements of this section:

(1) May require a waiting period for pre-existing conditions which is reasonable as determined by current industry standards;

(2) May include provision for co-insurance under the terms of which the exchange visitor may be required to pay up to 25 percent of the covered benefits per accident or illness;

C. Policy must be underwritten by an insurance corporation having an A.M. Best rating of "A- or above" or have; an Insurance Solvency International, Ltd. (ISI) rating of "A-" or above; a Weiss Research, Inc. rating of B+ or above. It is your responsibility to confirm with the insurance company that they meet these criteria.

Name of Exchange Visitor: _____

Host Organization: _____

Please provide the name of the insurance carrier providing health insurance

coverage: _____

Please sign to confirm that this coverage is in compliance with health insurance requirements described above:

Signature: _____ Date: _____

J-2 Sponsorship

Family/Last Name of Dependent: _____

Given/First Name of Dependent: _____

Middle Name of Dependent: _____

Relationship to J-1 Exchange Visitor: _____

Has the J-2 ever been in the United States previously in J-1 or J-2 status? Yes _____ No _____

If yes, please list the inclusive dates, category and sponsor for any previous J status in the U.S.**

_____

_____

Gender: _____ Date of Dependent's Birth (MM/DD/YYY): _____

City of Birth: _____

Country of Birth: _____

Country of Citizenship: _____

Legal Permanent Resident of: _____

Passport Expiration Date (Month/Day/Year): _____

Include a copy of the data page from a valid passport for each J-2.

* Note: Child must be younger than 21 years of age to qualify for J-2 sponsorship
*Please include copies of any Forms DS-2019.

Please submit this form for each J-2 sponsorship request.

Language Proficiency

Name: _____ Host Organization: _____

The person named is participating in the Study America program. Consideration must be given to each applicant's English Proficiency. This report form seeks a reliable evaluation of the applicant's present command of English, including comments as to additional language training, which appears necessary.

Please indicate briefly how the evaluation was conducted. Mention which test was used and, most importantly, the scores achieved.

Method: _____ TEST: _____

1. ABILITY:

(X) The appropriate boxes to indicate your opinion of the applicant's present ability in English from the standpoint of the language proficiency usually needed for effective pursuit of studies while undertaking a teaching assistantship in the United States.

(a) Speaks English
- ☐Fluently and colloquially
- ☐With ease but with occasional errors
- ☐Haltingly with frequent errors
- ☐No ability

(b) Understands Spoken English
- ☐With good comprehension
- ☐With some hesitation
- ☐Simple vocabulary only
- ☐Not at all

(c) Understands Written English
- ☐Comprehends advanced level material
- ☐Comprehends intermediate level material
- ☐Comprehends elementary level material
- ☐No ability

(d) Expresses Thoughts in Written English
- ☐With Fluency and facility
- ☐With ease but ungrammatically
- ☐On an elementary level only
- ☐No ability

2. ADDITIONAL TRAINING

In your opinion, how much additional English training does this student require to undertake a successful program while performing a successful exchange program?

☐None ☐Number of weeks_____ ☐Number of months_____

Is the candidate planning on taking any additional English language study before coming to the U.S.? If yes, please describe: _____

Additional coments: _____

EVALUATION AND REPORT PREPARED BY:

English language proficiency must be verified by a recognized English language test, by signed documentation from an academic institution or English language school or through an interview conducted by the host organization or IIE.

NAME (print):_____ TITLE_____

SIGNATURE: _____ DATE: _____

Exchange Visitor Selection Form

A. SITE INFORMATION

1. Organization Name:
_____

2. Street Address:
_____

_____
City State Zip

3. Exchange Visitor's Supervisor: _____

Signature: _____

B. EXCHANGE VISTITOR'S INFORMATION:

_____
(FAMILY NAME) (FIRST) (MIDDLE)

Please describe the process/methods used for selecting the prospective exchange visitor above. In your description, please include:

1) How Exchange visitor was selected and interviewed (in person/by phone)?

2) How will this exchange program promote mutual enrichment and further linkages between your organization and those of similar purposes abroad?

3) How this exchange program will enable the exchange visitor to better understand American culture and society and enhance American knowledge of foreign cultures and skills?