



## MEXICO CITY ADVISERS WORKSHOP

Mexico City, Mexico

April 25-27, 2007

Workshop Bulletin #2

The Mexico Advisers Workshop in Mexico City is only days away! This is the second and final pre-workshop bulletin you will receive. While the previous bulletin contained a majority of the necessary travel information, please read this carefully to ensure you receive all the remaining information and a few reminders prior to your departure for Mexico City. Note: if you have not received information regarding your workshop presentation please contact us immediately.

### **Flights**

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You should have received your travel confirmation codes and itineraries. However, if you would like us to resend you this information, please contact us as soon as possible. Please be sure to carry a copy of your itinerary and confirmation code with you and have your passport or identification easily accessible for check in.

If you have any other questions please refer to the *Travel: Identification and Tickets* portion of the previous bulletin or contact us directly. The previous bulletin is available in print form at [http://www.iie.org/programs/react/2007\\_subregional.html](http://www.iie.org/programs/react/2007_subregional.html)

### **Transportation from Airport to Hotel**

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#### *Taxi*

Arriving at Benito Juarez International Airport in Mexico City, after you go through baggage claim, you will see several taxi stands in the main domestic terminal. Please be sure that you approach the official sitio de taxis called *Taxi Terrestre* inside the airport, where you will purchase your ticket before getting a taxi. This taxi company's cars are white with a yellow stripe. The rate depends on the zone of the city you are traveling to. Tell the person at the stand that you will be going to the Zona Rosa. The ride from the airport to the Hotel Geneve costs \$152 pesos, and the costs of your taxi will be reimbursed upon arrival to the hotel (for additional information about reimbursement, please see **Money Matters** in the previous bulletin). After you have purchased your ticket, please wait in line outside of the terminal for your taxi. If you do not see a *Taxi Terrestre* stand upon exiting baggage claim, then take a left and walk to the end of the airport terminal, where you will find another *Taxi Terrestre* stand. Please do not, under any circumstances, take a taxi off the street!

### **Hotel Check-in and Arrival Information**

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Hotel Geneve

Londres No. 130, Col. Juárez

Tel: 5080-0800

Website: [www.hotelgeneve.com.mx](http://www.hotelgeneve.com.mx)

As you already know the conference will be held at the Hotel Geneve and your hotel registration and confirmation will be sent to you shortly. Upon arrival, look for Nichole and/or Devon in the lobby after you have checked into the hotel. We will provide you with your workshop packets, agendas and Per Diem for your meals and incidentals that are not included in the event. Please note that there has been a **change in the schedule**; the reception we are hosting for workshop participants will now be held on **Tuesday**,

**April 24<sup>th</sup> at 6:30 p.m.** in the COMEXUS multi-purpose room. At 6:15 p.m. on that day we will depart from the hotel and walk to the COMEXUS offices where we will be joined by a number of other guests for the reception. Dress for the event is work attire.

Please remember that you will be responsible for paying for any additional expenses you incur and charge to your hotel room (e.g., telephone calls, room service, spa services or laundry). Also, on the day of your departure after checking out of your room, the hotel will store your luggage for you until you are ready to leave for the airport or bus terminal.

### **Agenda, Presentations and Other Notes**

The workshop agenda, including the schedule of your individual presentations, will be included in the packet you receive upon arrival. Please be sure to turn in your PowerPoint presentation, handouts and any other materials you wish to incorporate into your presentation to Devon McLorg at [reac\\_intern@iielatinamerica.org](mailto:reac_intern@iielatinamerica.org) as soon as possible. The deadline to turn these materials in is April 19, 2007.

On Wednesday evening, the 25<sup>th</sup> of April, you have been cordially invited by the Benjamin Franklin Library Staff to join in the library's 65<sup>th</sup> anniversary celebration. In honor of the occasion, U.S. Ambassador Tony Garza will speak, and the library will host a reception beginning at 7 p.m. As it is a free night, you are not obligated to attend, however we encourage you to take advantage of this unique opportunity.

### **Still have questions about Mexico City?**

For further information about places of interest, culture and other topics, visit: <http://www.mexicocity.gob.mx/>. In your workshop packet we will include information about local restaurants, places of interest and ground transportation.

### **Contact Information**

If you have any questions about anything in this bulletin, please do not hesitate to contact us, or visit the workshop website at: [http://www.iie.org/programs/reac/2007\\_subregional.html](http://www.iie.org/programs/reac/2007_subregional.html)

Nichole Johnson: [njohnson@iielatinamerica.org](mailto:njohnson@iielatinamerica.org)

Devon McLorg: [reac\\_intern@iielatinamerica.org](mailto:reac_intern@iielatinamerica.org)

Office Phone: (55) 5703-0167

In the case of an emergency, you can reach Nichole on her cell phone: 04455 3511-9554

See you in Mexico City!

Safe Travels!

Nichole Johnson, REAC, EducationUSA – IIE  
Devon McLorg, EducationUSA Intern, EducationUSA – IIE  
Mexico City, DF Mexico