

# Educational Advising Year-End Events Log SUMMARY

Fiscal Year: \_\_\_\_\_

Educational Information Center Name: \_\_\_\_\_

Adviser name: \_\_\_\_\_

## I. Advising Center Activities

### Group Advising:

Dates/Frequency (e.g., every Tuesday)	Type / Subject Area (e.g., Undergraduate studies)	Participants (average # of attendees)

### Outreach activities:

Date	Location	Description

### Special Events (e.g., college fairs):

Date	Location	Description

## II. Adviser Activities

### REAC Site Visits:

Date	Training Conducted (e.g., visa update, financial aid, etc.)	Description

### Professional Development & Training

Date	Activity (e.g., NAFSA conference, regional conference, PDP on-line training, USBT, PAL, etc.)	Description

### Adviser/Advising Center Grants

Date	Name of Grant (e.g., ETS Advising for the Future, discretionary funds, etc.)	Description

### Other

Date	Name of activity/event	Description