

2016 JB Fernandes Award for NGO Excellence

Rewarding Best Practices. Celebrating Excellence.

Sponsored By:



Named after famed Trinidad and Tobago entrepreneur and philanthropist, JB Fernandes, the Memorial Trust II that bears his name was established in 1997. Its mission is to support charitable causes in Trinidad & Tobago.

Among the hallmarks of the Fernandes' philanthropic legacy are:

- Support to charitable organizations working with the poor, children, the elderly and families by providing much needed direct services.
- Long-term support for building the management and program capabilities of charitable organizations serving the disadvantaged;
- Efforts to engage the public and nonprofit sectors in solving some of society's most vexing problems.

The JB Fernandes Memorial Trust II is administered by the Rockefeller Philanthropy Advisors. www.rockpa.org

Administered By:



Founded in 1919, the Institute of International Education is dedicated to increasing the capacity of people to think and work on a global and intercultural basis. To accomplish its mission, IIE provides services in four key areas:

- Building leadership skills and enhancing the capacity of individuals and organizations to address local and global challenges.
- Promoting closer educational relations between the people of the United States and those of other countries.
- Rescuing threatened scholars and advancing academic freedom.
- Strengthening and linking institutions of higher learning globally.

IIE partners with educational institutions, governments, foundations, and corporations to develop and implement educational exchange and training programs that serve students, scholars and professionals in more than 175 countries.

General Award Information

The JB Fernandes Award for NGO Excellence in Trinidad and Tobago is funded by the JB Fernandes Memorial Trust II through the Rockefeller Philanthropy Advisors. It is administered by the Institute of International Education (IIE). The Award was established to recognize and reward NGOs who have excelled in their desire to improve their communities through various initiatives while also serving as a shining example of best practices in non-profit management. The winning organization and other noteworthy nominations (Honourable Mentions)

will be showcased and honored during an awards luncheon at the 2016 T&T NGO Professionals Seminar in May 2016 at the Hyatt Regency Trinidad in Port of Spain.

Purpose of the Award

- Recognize the NGO profession and communicate the positive impact that NGOs have in the community within Trinidad and Tobago;
- Highlight the best practices of NGOs (effective management, accountability, good governance);
- Identify emerging trends and underrepresented areas in the sector;
- Identify key leaders who will shape the sector.

Award Criteria

The JB Fernandes Award for NGO Excellence was specifically created to reward innovation, best practices and partnership among organizations within the non-profit sector in Trinidad and Tobago. A successful submission should highlight fresh approaches, new partnerships and resources in the non-profit sector that are making a significant impact improving local communities. A winning initiative does not have to be the largest or oldest. It should be one that should already be implemented and can show results within the last twelve months.

In choosing a winner, the Selection Panel considers the degree to which the organization achieves success in the following areas.

- **Innovation:** Developing an innovative approach to solve a pressing need within the country.
- **Leadership and Community Empowerment:** Demonstrating leadership in inspiring change while addressing a specific need in the community.
- **Impact:** Tracking and documenting results that show a positive, tangible and sustainable impact.
- **Partnerships:** Developing innovative partnerships including private-public initiatives and with other nonprofit organizations.
- **Transferability:** Sharing and transferring knowledge, expertise and experience through networking and learning

Amount of Award

Following a merit-based selection process, the winning organization will receive **a one-time award of \$5,000 US**. These funds must be used to strengthen the organization's structure and/or education of its staff. Within one year of awarding the funds, the organization will be asked to show how the funds were allocated.

Who Can Apply

The Award is open to any actively operating non-governmental organization in Trinidad & Tobago since January 2013, which meets the following criteria:

- **Be registered** with the government
- **Have a constitution or defined mission statement**
- **Have a Board of Directors or executive committee** that meets regularly
- **Have accurate financial records** for the organization
- **Be independent from the government.** (e.g., organization cannot a government entity but can receive government funding)
- **Not be a previous winner of the JB Fernandes NGO Excellence Award.** Honourable Mentions may apply again, but must submit a new nomination to be considered. (Past nominations are **not** kept on file.)

Selection Process

Complete submissions received by **March 23, 2016** will undergo the following selection process:

- Review for nomination completeness.
- All completed nominations will be forwarded to an international selection panel including panelists from Trinidad and Tobago and external experts with an understanding of the nonprofit sector.
- A formal selection panel meeting will be conducted where all nominations will be discussed and ranked based on the criteria for the award.
- All submitters will be notified of their status following the final decision by the selection panel.

Timetable/ Deadlines

March 23, 2016:	Deadline for receipt of all completed nominations
April 22, 2016:	International Selection Panel selects Award recipient
April 29, 2016:	Award Winner announced (IIE will contact the winning organization)
May 3, 2016:	Honourable Mentions announced (notifications will be sent to Honorable Mentions and all other applicants will be sent by May 3, 2016)
Mid May 2016:	The JB Fernandes Award for NGO Excellence in Trinidad and Tobago Award Ceremony

Steps to Enter

Submit your completed nomination packet by **March 23, 2016** with the following:

- Completed Nomination Form
- Organization Financial Information (detailing funders)
- One reference
- Supporting materials - newspaper articles, professional journals, newsletters or other publications; photographs and/or other graphic materials; brochures or other promotional material

Nomination Submission

Please send all completed nominations to: ttngoaward@iie.org OR mail completed nomination and any supporting materials by **March 23, 2016** to:

The JB Fernandes Award for NGO Excellence in Trinidad and Tobago
#12 Eilerslie Park
St. Clair, Trinidad

Questions?

Contact the award program at ttngoaward@iie.org or by phone at (212) 984-5344

