## **CONFERENCE REGISTRATION FORM**

# 2012 Trinidad and Tobago NGO Professionals Conference

Collaborate. Share. Innovate. Friday, May 11 & Saturday, May 12, 2012

#### **Hyatt Regency Trinidad**

#1 Wrightson Road, Port-of-Spain, Trinidad, Republic of Trinidad & Tobago



Please return completed registration form with cheque or money order in TT\$ to our Registration partner:

United Way Trinidad & Tobago Level 1 Uptown Mall 44 - 58 Edward Street Port-of-Spain

Tel: 1 (868) 625-8286/9054 Fax: 1 (868) 627-9315

#### Registration is by organization and not by person.

This means that more than one person from an organization can attend the conference as long as they do not attend sessions during the same time period. Your organization will receive only one conference pass, which needs to be visible to attend sessions. Only one person at a time from an organization can wear the pass. This ensures that different people from the same organization can attend the conference, but not at the same time.

### **REGISTRATION INFORMATION**

Conference registration fee includes conference workshops, daily coffee breaks, networking lunches and one (1) ticket to the Welcome Banquet on Friday, May 11<sup>th</sup>. \*However, only ONE representative per registered organization can attend the Welcome Banquet (please note below which representative will be attending the banquet). Due to limited space, it is not possible for registered organizations to purchase additional (i.e., separate) tickets for the banquet.

**NOTE:** There will be **NO** onsite conference registration. You must register in advance for the conference and payment must be received by March 30, 2012.

Organization:						
Name & Title of Attendee:				Attending Welc	ome	Banquet*
Name & Title of Attendee:				Attending Welc	ome	Banquet*
Organization Address:						
City/Town/Village:				<b>1</b> Trinidad		Tobago
	Phone:	Fax:	Email:			
Organizational Website:						
How did you hear about the conference? (Please check all that apply,)	☐ Save the Date Card☐ Facebook	☐ Newspaper Article☐ Word of Mouth	Newspar	oer Advertisemen	t	

Cheques or money orders in TT\$ should be made payable to: <u>United Way Trinidad and Tobago.</u> If using a personal cheque, please put "Your Organization's Name" and "TTNGOPRO" in the memo line of your cheque or money order.

Still have Questions? Contact us via one of the methods below.

Tel: 1 (868) 625-8286/9054 Fax: 1 (868) 627-9315 Email: ttngoconference@iie.org