# Brazil Scientific Mobility Program

## Funds Deposit Authorization Agreement

When you arrive at your U.S. institution, you must open a U.S. bank account in which funds can be deposited. Though it would be wise to transfer some personal funds into this account, as part of your scholarship, CAPES will provide you with funds directly, such as monthly stipends, one-time settling-in allowance, one-time coursework aid allowance, and a flight stipend to and from Brazil. Also, from time to time, CAPES may issue additional stipends for authorized break periods, for which IIE will administer the deposit of funds.

Deposits of stipends and reimbursements (approved by IIE) to grantees must be made in U.S. dollars in the United States. To do this effectively, deposits, insofar as possible, will be made by IIE via **Electronic Funds Transfer (EFT)** to your U.S checking account you designate. To ensure this process, please:

1) Read and complete the Authorization Agreement.
2) Determine where you want your payment deposited.
3) Supply details concerning your existing bank account.
4) Attach a voided check from the bank account you listed.
5) Scan both pages of the form and email the completed form to IIE via brazilpreac@iie.org .

*Please keep a copy of this form for your records.*

Automatic Grantee Funds Deposit
**AUTHORIZATION AGREEMENT**

I authorize IIE to deposit my funds directly into the account named on the second page of this agreement. This authority remains in force until I have given 45 days written notice that I have terminated it or until IIE has notified me that this deposit service has been terminated. I certify that the account listed is correct and I am the owner of this bank account. If ever an incorrect amount should be entered into my account, I authorize IIE, in conjunction with my bank, to make the appropriate adjustment.

**Signature**: _____ **Date**: _____

**First Name:** _____ **Last Name:** _____

**IIE Grantee ID #**: _____

**U.S. University Address**: _____

**City:** _____ **State:** _____ **Zip Code**: _____

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**Complete the section below to confirm the checking account in which funds may be deposited by IIE.**

Please confirm your bank account information with your bank directly. Also, see the image of the voided check example below for details of where to find your routing number and account number on your check.

Please note: You may only have funds deposited into one account in its entirety. If you change bank accounts or if any of the information below changes, please notify IIE **IMMEDIATELY** and complete this form again.

**U.S. Bank Name***: _____

**U.S. Bank Address**: _____

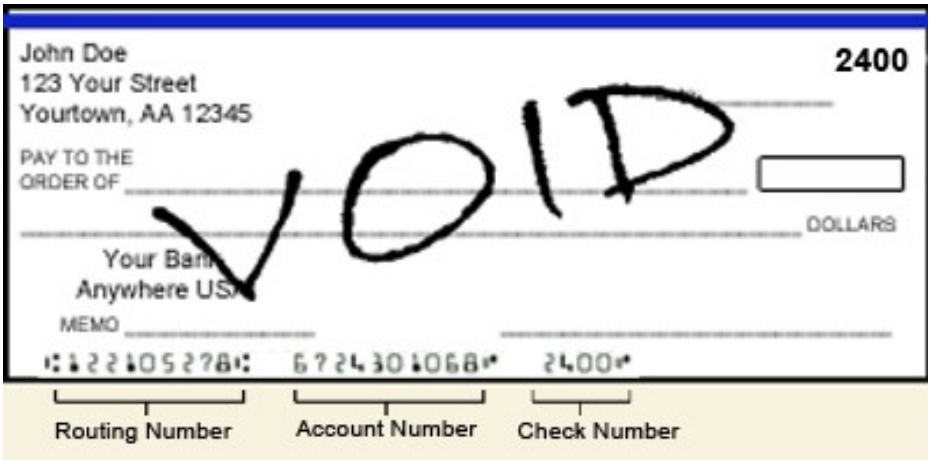
**Account Number:** _____

**Electronic Funds Transfer (EFT) Routing Number :** _____

*The bank you specify must be a member of an Automated Clearing House. If not, IIE will let you know so you can make an alternate choice.

**NOTES:**

1) Attach a check from the account you listed above with the word "**VOID**" written in large letters in ink across the face of the check. **DO NOT SIGN THE CHECK**. (See example below.)

2) Deposits of funds through electronic transfer by IIE will be noted on your checking statement as EFT—IIE.

**Attached voided check here on top of the example:**