

## Best Practices Conference

The conference and pre-conference optional roundtables will take place at IIE's NY headquarters:

**Institute of International Education**

809 United Nations Plaza (1st Ave between 45th & 46th St)  
12th Floor Conference Room  
New York, NY 10017  
Tel: 212-984-5367  
[info@iie.org](mailto:info@iie.org)

**Subway Station:**

Grand Central Station is the closest subway station to IIE, exit Grand Central at 44th & Lexington, walk or take a cab 3 blocks east. IIE is located directly across the street from the United Nations.

**Airports:**

LaGuardia Airport is closest to IIE. John F. Kennedy Airport and Newark Airport both have good airport shuttle/bus transportation to Grand Central Station (which is the closest station to IIE).

**Hotels:**

Participants should make their own hotel reservations. Please find a list of hotels below. All these hotels are in walking distance from IIE. We also suggest looking on [www.expedia.com](http://www.expedia.com) or [www.hotels.com](http://www.hotels.com) for special rates.

***Club Quarters Hotel***

128 East 45th Street  
[www.clubquarters.com](http://www.clubquarters.com)

***ONE UN New York***

One United Nations Plaza  
44th St between 1<sup>st</sup> & 2<sup>nd</sup> Ave  
tel: (212) 758-1234  
[www.millenniumhotels.com/usa/oneunnewyork/](http://www.millenniumhotels.com/usa/oneunnewyork/)

***The Lexington Hotel***

511 Lexington Ave at 48th St  
tel: (212) 755-4400  
[www.lexingtonhotelnyc.com](http://www.lexingtonhotelnyc.com)

*There are many other hotels in New York at different rates. Even if they are not in walking distance, most hotels will not be more than 30 minutes away from IIE, by bus, subway or taxi.*

**Other Resources for Your Time in New York City:**

- >> [New York City's Official Tourism site](http://www.nycgo.com)      [www.nycgo.com](http://www.nycgo.com)
- >> [Discount offers for Broadway and Off-Broadway shows](http://www.broadwaybox.com)      [www.broadwaybox.com](http://www.broadwaybox.com)
- >> [Restaurant locator \(search by location or cuisine, and view actual menus\)](http://www.menupages.com)      [www.menupages.com](http://www.menupages.com)