

Pre-Application Information and Instructions

The Klein Family Scholarship is available to Hungarian high school students for a 4-year scholarship to receive a Bachelor's Degree at Sewanee: The University of the South, located in the state of Tennessee in the United States.

The purpose of the scholarship is to provide full financial support to talented Hungarian students to accomplish their educational goals and develop their potential. The Klein Family Scholarship will provide a full scholarship to one Hungarian high school student to attend Sewanee: The University of the South and obtain a Bachelor's Degree. This normally takes 4 years of study.

IIE Europe, located in Budapest, Hungary, is managing the prescreening process for the Klein Family Scholarship. IIE will preselect 3 to 5 promising candidates, who will then be invited to apply to Sewanee directly. The ultimate scholarship winner will be selected by Sewanee's Admissions Office, as part of the regular admissions process which the college undertakes annually.

Eligibility Requirements:

In order to qualify for the scholarship, candidates must:

- be citizens of Hungary
- be completing secondary school during the 2019-20 academic year
- be able to pursue a 4-year Bachelor's Degree at Sewanee beginning in August 2020
- have high academic achievements and leadership potential
- have high level English language skills adequate for study at a U.S. college

Guidelines for Completing the Pre-Application:

The pre-application and all supporting materials must be submitted in English. Applicants must submit 3 copies of all documents in their application package.

Selection:

All applicants meeting the eligibility criteria will be considered by a screening committee organized by IIE. The selection will be based on the overall academic performance of the applicant, and the applicant's goals, financial need and potential to benefit from study in the U.S. Candidates will be required to take an English language test. Winners of the preselection will be announced by mid-January 2020 and then invited to apply to Sewanee directly for the final admission and scholarship decision.

Submitting your application:

The whole application package (including the pre-application form *and* additional documents) must be **received** in 3 copies by the application deadline at the following address:

IIE Europe

Attn: Borbála Barnaházi
Klein Family Scholarship
Vörösmarty tér 4.
Budapest 1051 HUNGARY

Please also submit the application package via email: bbarnahazi@iie.org

For more information regarding the Klein Family Scholarship, please contact:

Borbála Barnaházi
Program Manager of the Klein Family Scholarship
IIE Europe
Email: bbarnahazi@iie.org
(+36) 1 472-2250

DEADLINE FOR RECEIPT OF PRE-APPLICATIONS

December 18, 2019

**Pre-Application for Klein Family Scholarship
to study at
Sewanee: The University of the South**



Pre-Application Form

Deadline: Applications must be received by IIE by December 18, 2019

Please refer to the application instructions prior to completing this form and for specific requirements for the scholarship in addition to this form.

The pre-application materials must also be submitted via email to bbarnahazi@iie.org. ***Please type your answers.***

IIE values your privacy. Please see our full privacy statement included with this form for more information on how we handle your personal data as part of our role in managing the Klein Family Scholarship.

<u>STUDENT INFORMATION</u>	
Given (first) name: _____ Middle name(s): _____ Family name: _____	
Date of Birth (month/day/year): _____ Country of Citizenship: _____	
Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female	

<u>CURRENT MAILING ADDRESS</u>	Address valid until: (month/day/year)
Street: _____ City: _____	
Country: _____ Zip code: _____	
<u>PERMANENT ADDRESS</u>	Email(s):
Street: _____ City: _____	1. _____
Country: _____ Zip code: _____	2. _____
Telephone (with country and city codes): _____	As all program-related correspondence will be sent via email, all applicants are required to check their email account at least once a week to facilitate faster communication.
Mobile phone (with country and city codes): _____	
<u>HIGH SCHOOL INFORMATION:</u>	
Name: _____	
Location: _____	
Date of Graduation: _____	

Please list all educational institutions in which you have been enrolled in order of your attendance. Please include the one in which you are currently enrolled. Begin with the most recent.

Name of Institution	Location (City and Country)	Date		Major/Specialization (if any)	Degree or Diploma Received or expected	Date
		From Mo/Yr	To Mo/Yr			

1. Please list scholarships, grants or awards you have received. (Please provide the title of award and dates received.)

2. Please list and briefly describe any community work or volunteer experience you have had.

3. Please list your extracurricular activities and hobbies.

4. Please list any foreign countries in which you have traveled, resided or studied. Please indicate places dates and reasons. (Education, study tour, vacation etc)

What is your parents' highest level of education? What is your parents' occupation?

	Education	Occupation
Mother		
Father		

ADDITIONAL REQUIREMENTS:

In order to be considered for the scholarship you will need to submit:

- **A HIGH SCHOOL TRANSCRIPT in English of all high school grades, including a grade point average (GPA) (photocopies are acceptable).** (If your original transcript is in Hungarian, please submit a notarized translation signed and stamped by your school counselor or principal.)

You will also need to provide proof of your English language proficiency.

Please submit the following:

- **TOEFL (Test of English as a Foreign Language) scores *or***
 - **IELTS (The International English Language Testing System) test scores *or***
 - **Intermediate or Advanced English Language Exam (Hungarian State Language Exam) certificate,**
- and**
- **A two-page typed essay in English** (This should be an essay in which you discuss your background including community service, activities, your future goals, and why you would like to study in the United States and at Sewanee.)

Optional:

- If possible, please submit a **letter of recommendation** from a teacher or counselor.
 - If you have taken the College Board **SAT** **or** the American College Testing Exam (**ACT**), or plan to take either of these exams in the near future, please indicate that below.
- SAT: Yes, I have taken/will take the SAT. Date of exam: _____ No, I do not intend to take the SAT. _____
OR
- ACT: Yes, I have taken/will take the ACT. Date of exam: _____ No, I do not intend to take the ACT _____.

DECLARATION AND PERMISSION:

I hereby certify that the information I have given in this application and its attachments is complete and correct to the best of my knowledge. I will notify IIE should there be any changes in the information provided in this application. I give IIE permission to verify the information presented in application and attachments, and permission to use appropriate information for publicity purposes. This application becomes the property of the Institute of International Education upon submission.

Name of the Applicant (print): _____ Date _____

Signature: _____

Linda Klein Family Scholarship Data Privacy Statement

for EU Data Subject Program Participants

Our commitment to your privacy

We, the Institute of International Education (“IIE”), which administers the Linda Klein Family Scholarship (“Program”) on behalf of Sewanee: The University of the South, is committed to protecting and respecting your privacy. Please be aware that we will collect and process personal information in connection with your program participation as a recipient of funding from the Program.

Please read the following statement carefully as it details the way in which we process your personal data:

Data processors of your data

We are data processors in respect of the personal data we collect about you as a Program participant for the purposes of data protection legislation (including the EU General Data Protection Regulation (EU Regulation 2016/679) (“GDPR”).

Information we may collect from you

We may collect and process personal data which you provide to us in connection with the following processing activities carried out by IIE:

- Program Promotion
- Participant Application and Selection

The personal data we collect from you in carrying out these process activities may include:

- **Identifying contact information** such as your contact details, age, gender, citizenship information, marital status, and picture;
- **Academic and professional information** such as your academic history, schools attended, internships and work experience, volunteering, extracurriculars, language skills, certifications, evaluations, professional references, and interviews;
- **Family information** such as your family structure, siblings, details of dependents, marriages, divorces and relationships, your parents’ highest level of education and occupation;
- **Financial information** about your bank account, and personal income;
- **Photographs of you during your program;**
- **Information about your personal history** such as your travel history and other events in your life;
- **Information about your preferences** such as your opinions, intentions and interests; and
- **Any other information provided by you.**
-); and

Purposes for which and the basis upon which we will process this personal data

We will process this personal data for the following purposes:

- to enter into an agreement with the University of the South
- as required by us to pursue our legitimate interests or the legitimate interests of others, in particular:
 - when carrying out the processing activities listed above;
 - when investigating any complaints received from you or from others, about us, or our service providers;
 - in connection with legal claims, compliance, regulatory and investigative purposes as necessary (including disclosure of such information in connection with legal process or litigation).

provided that the above legitimate interests are not overridden by the interests or fundamental rights or freedoms of the individuals whose personal data we are processing.

Retention of personal data

We will only retain your personal data for as long as may be necessary to fulfil the purposes described above, except and to the extent you provide us with a later consent to retain and process certain personal data past the term of the award and the retention period detailed below. (See '*Purposes for which and basis upon which we will process this personal data*').

IIE may hold basic identifying contact data, such as name, age, gender and citizenship, as part of the permanent record of participation.

Disclosure of personal data

In the course of processing your personal data during the process activities listed above, we may share the personal data with third parties, who will process the personal data for the purposes identified above. Such third parties include IIE and contracted vendors including:

- Sponsor of the Klein Family Scholarship
- Sewanee: The University of the South

- Data management systems
- Digital asset management systems
- Electronic and physical mail delivery services

IIE will ensure that these service providers follow our instructions when processing the personal data.

We may also disclose your personal information to the following third parties who may use the personal data (e.g. separate controllers):

- Additional third parties which may include legal counsel representing IIE, courts, tribunals, regulators, government authorities and law enforcement officials if required by law or for IIE's legitimate interest in compliance with applicable laws/regulations.

International transfers of personal data

As required by data protection legislation, we have strict security procedures regarding the storage and disclosure of personal data.

The personal data that we collect about you will be transferred to, stored at and processed in one or more countries outside the European Economic Area ("EEA") which have not yet been deemed by regulators to offer adequate data protection, including but not limited to, the United States of America, which is where Sewanee: The University of the South, IIE headquarters, and other data recipients identified under the "Disclosure of personal data" heading above are located.

It is necessary for us to transfer the personal data that we collect about you to these countries so that, IIE can take steps that will enable it to enter into a contract with you so that you can become a participant of the program and then to perform the contract.

Automated decision-making

We do not envisage that any decisions will be taken about you using automated means. In the event that this position changes, we will notify you in writing.

Your rights under the EU General Data Protection Regulation

You have rights under the GDPR including:

- the right to access your personal data;
- the right to have your personal data rectified if it is inaccurate or incomplete;
- the right to have your personal data deleted or removed if there is no reason for its continued storage and processing;
- the right to object to your personal data being processed and to restrict the processing of your personal data in certain circumstances;
- the right to request the transfer of your personal data to another party; and
- where you have provided your consent to the collection, processing and transfer of your personal data for a specific purpose, you have the right to withdraw your consent. Please note that the withdrawal of your consent will not affect the lawfulness of any processing of personal data based on your consent before its withdrawal.

These rights may be limited, for example if fulfilling your request would reveal personal data about another person, or if you ask us to delete information which we are required by law to keep or have compelling legitimate interests in keeping.

You may address your requests to IIE at the address below. You can, in principle, exercise your rights free of charge, subject to statutory exceptions.

Changes to this Statement

We reserve the right to change this Statement and any other relevant policies or procedures at any time without notice to you. Any changes we may make to this Statement in the future will be notified to you. You are advised to regularly check and review the Statement to ensure you understand how we may be processing your personal data. Any changes the we may make to this Statement will be effective from the date on which those changes have been notified to you. Where appropriate, we may also notify you of any changes made by e-mail.

Contact

If you have any questions concerning this Statement or the policies or procedures referred to above, please contact IIE at the address below.

Cheryl Francisconi, Head, IIE Europe

Address: 1051 Budapest, Vörösmarty tér 4.

Tel: +36 1 472 2250

cfrancisconi@iie.org

Where you are dissatisfied with any aspect of our handling of your personal data you have a right to lodge a complaint with the Data Protection Authority of the EU country in which you reside or have resided.