



THE LANGUAGE FLAGSHIP

Creating Global Professionals

Request for Proposals

2026 – 2027 RESERVE OFFICER TRAINING CORPS FLAGSHIP SUMMER LANGUAGE PROGRAM (ROTC FSLP)

Application Guidelines

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Technical Assistance Webinar Date and Time: June 10, 2026 at 11:00 a.m. (ET)

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Final Q&A Document Provided: June 19, 2026

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July 2, 2026 at 4:30 p.m. (ET)**

A Program Administered By:



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PREFACE

The Institute of International Education (IIE) is pleased to provide application guidelines to develop a Reserve Officer Training Corps (ROTC) Flagship Summer Language Program. The Language Flagship is a major initiative of the National Security Education Program (NSEP), which is part of the Defense Language and National Security Education Office (DLNSEO). NSEP was created by Congress in 1991 and represents an investment in vital expertise in languages critical to U.S. national security.

- NSEP strengthens national security readiness by preparing future military and civilian leaders for the Department of War (DOW), the Intelligence Community (IC), and the federal national security sector. It is the only federally funded effort focused on the combined issues of improving language teaching and learning for results, national security, and the language capability needs of the Federal Government.
- NSEP programs support the efforts to Rebuild our Military and Reestablish Deterrence by training a highly qualified pool of personnel for DOW, the IC, and the National Security sector with professional proficiency in Chinese, Arabic, and other critical languages. Language skills across the force and IC increase lethality by providing insight into adversary capability, intention, and activity.

More information about The Language Flagship program and the current domestic Flagship programs can be found at www.thelanguageflagship.org.

SECTION 1: OVERVIEW

Through this solicitation, the Institute of International Education (IIE), acting as the administrative agent of the Defense Language and National Security Education Office (DLNSEO), seeks proposals from U.S. institutions of higher education to develop and implement summer hybrid or overseas language programs for ROTC students from all majors. This request for proposal (RFP) contains the full application guidelines for institutional applicants.

ROTC Flagship Summer Language Program

The Department of War ROTC Flagship Summer Language Program (ROTC FSLP) sponsored by DLNSEO, is designed to improve the language skills and regional expertise of future military officers through rigorous language study abroad. The goal of this initiative is to develop future military officers within the U.S. Armed Forces who possess the necessary linguistic skills and regional expertise required for effective leadership in the 21st century operational environment. This work supports the National Defense Strategy through support in rebuilding the military and re-establishing deterrence.

In accordance with the David L. Boren National Security Education Act (NSEA of 1991 (P.L. 102-183)), as amended, codified in Title 50 United States Code (USC) §1901 et seq., The Language Flagship produces a pool of U.S. graduates with professional proficiency in critical languages needed to fill gaps in Language, Regional Expertise, and Culture (LREC) readiness in the Departments of War, State, Homeland Security, and the Intelligence Community. The Language Flagship graduates serving in national security related roles in the DOW help to reestablish deterrence and increase lethality by leveraging their professional language proficiency and knowledge of the regions. In addition, the National Defense Authorization Act for Fiscal Year (NDAA for FY) 2006, P.L. 109-163, Section 535, supports acquisition of foreign language skills among members of the ROTC. The Department places special emphasis on strategic language skills needed in future military officers.

The ROTC FSLP serves the entire ROTC community and seeks to carry out the partnerships built between DLNSEO and ROTC Commands in Army, Navy, and Air Force established through Project Global Officer. Any interested ROTC student nationwide is eligible to apply for a ROTC FSLP scholarship. DLNSEO anticipates 200 – 250 ROTC cadets and midshipmen will participate in Summer 2027 across six priority languages.

Eligibility

The competition is open to accredited U.S. institutions of higher education (IHE) with at least one on-campus ROTC unit and current instruction in the following priority languages: Arabic, Chinese (Mandarin), Korean, Russian, Spanish, and Swahili. Summer programming can include hybrid (combination of domestic and overseas) or overseas programs. Exclusively domestic summer programs are not eligible. IHEs that have not previously received grants through NSEP are especially encouraged to apply.

All applicants must certify that their institution does not host a Confucius Institute, or certify that they have obtained an approved [waiver](#) from the DOW Office of the Under Secretary of War for Research and Engineering Confucius Institute Waiver Program (CIWP) per the provisions of the [2021 National Defense Authorization Act](#). Please see Appendix E for more details. All applicants must submit Appendix E to IIE regarding Confucius Institute compliance at the time of application.

All proposed grant activities must be compliant with Executive Orders, applicable laws, and DOW regulations. Funds awarded under this agreement must be used in alignment with the program objectives, supplemental guidance, and the following lawful **executive orders and guidance**;

- a. [Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government](#)
- b. [Ending Radical and Wasteful Government DEI Programs and Preferencing](#)
- c. [Unleashing American Energy](#)
- d. [Ending Illegal Discrimination and Restoring Merit-Based Opportunity](#)
- e. [Initial Rescissions of Harmful Executive Orders and Actions](#)

The Secretary of Defense memo Restoring America’s Fighting Force included the following guidance to all DOD offices, and this also applies to DLNSEO-funded activities:

- Prohibition on Instruction on Critical Race Theory, Gender Ideology, and DEI: No element within DoD will provide instruction on Critical Race Theory (CRT), DEI, or gender ideology as part of a curriculum or for purposes of workforce training.

Funding

The ROTC FSLP anticipates making cost-reimbursable awards for each language listed below. Each award is capped at a total maximum of \$600,000. Applicants are encouraged to prioritize quantity of scholarships for ROTC students and value to the U.S. government. Each applicant must propose no less than 20 fully-funded ROTC student scholarships, with preference for higher numbers of students served.

Priority Language	No. of Awards	Approved Countries
Arabic	2	Jordan, Morocco, Oman
Korean	1	South Korea
Mandarin Chinese	2	Taiwan

Russian	1	Estonia, Latvia, Kazakhstan
Spanish	1	Argentina, Peru, Costa Rica
Swahili	1	Kenya, Tanzania

Project Timelines

IIE anticipates making awards over a total of 12 months, with the award beginning on September 15, 2026 and instructional activity occurring in Summer 2027. Awards will be renewable annually through 2029 contingent upon program performance, funding availability, and priorities identified by The Language Flagship.

Program Objectives

The ROTC FSLP supports a proficiency-based program to ensure that the Department of War maintains and sustains a Total Force with a mix of language skills, regional expertise, and cultural capabilities to meet existing and emerging needs. The current solicitation aims to increase the number of ROTC students who achieve intermediate and advanced proficiency in critical languages. Successful applicants will explain how they will develop opportunities for ROTC students to gain language proficiency during their summer language program. Each proposal should demonstrate how the institution will:

1. Develop and administer immersive summer overseas or hybrid (combination of domestic and overseas) for ROTC FSLP participants. Hybrid programs must include a minimum of five weeks of overseas programming.
2. Establish language proficiency goals and learning outcomes for the summer programming and provide instruction in reading, speaking and listening.
3. Integrate core country knowledge and regional content into summer language training.

The ROTC FSLP cannot support courses with topics or units of instruction or study related to gender ideology, DEI, or environmental justice.

Program Structure

All programs may recruit ROTC students from their own institution as well as ROTC students nationwide for summer language study. All students selected to participate in ROTC FSLP receive

full scholarships funded through the award. Summer language instruction must provide a minimum of 150 total contact hours of instruction and 8 weeks in the target language and must cover one academic year of language study. Proposals must provide detailed information about the summer overseas program and who will be involved with instruction.

Assessment Requirements

Language tests to monitor students' progress towards improving language proficiency are centrally coordinated by IIE. The Oral Proficiency Interview (OPI) is the official pre- and post-program proficiency assessment test for students participating in these programs. Testing will be conducted for students pre- and post-program. DLNSEO and IIE will coordinate with selected grantees to arrange for administration of the Defense Language Proficiency Test (DLPT) post-program for advanced language students.

Administrative Responsibilities

All institutions need to plan for the following program elements:

Recruitment

- Input program information and advertise courses via an institutional program website and the national ROTC FSLP website located at www.thelanguageflagship.org;
- Organize outreach and recruitment activities to reach ROTC students locally, regionally, and nationwide with a goal of recruiting a large pool of qualified ROTC applicants; and
- Coordinate programming and communication to students in collaboration with ROTC Commanders.

Application and Selection

- Use the ROTC FSLP Central Application System, hosted by IIE, to collect ROTC student applications, review and score applications, and to confirm awardees and waitlisted applicants;
- Follow the ROTC FSLP summer application timeline for application deadline, decision announcement, and acceptance deadline;
- Convene application review panels with language faculty, ROTC commanders, and other university personnel to select scholarship recipients;
- Follow the selection criteria and procedures identified by DLNSEO and IIE; and

- Applicant selection may not include any criteria related to DEI.

Communications

- Coordinate communication with program sponsors, campus stakeholders, student home institutions, and ROTC commanders as needed; and
- Participate in periodic webinars for administrative and program guidance and updates.

Program Management

- Conduct a pre-departure orientation for overseas programs for all ROTC FSLP participants that include safety and security briefings coordinated with DLNSEO and IIE;
- Maintain an emergency communication plan to manage potential overseas crises;
- Provide management and resources in overseas programs to adequately address academic, medical, safety or security issues experienced by program participants;
- Schedule and oversee the administration of ROTC FSLP designated language assessment to all participants pre- and post-program in line with the program's assessment policy; and
- Provide fully-funded scholarships to all selected ROTC FSLP participants to include tuition, room and board, round-trip travel, visas, insurance, and books.

Pre-Program Preparation

- Provide mandatory pre-departure preparation for students that includes an introduction to the program host location's history, geography, governmental structure, key norms and customs, societal background, and context for the surrounding region.

Data and Reporting

- Input all participants in the Defense Language and National Security Education Office *Student Certification System (SCS)* database;
- Track and report individual scholarship recipient funding amounts;
- Respond to monthly and ad hoc data requests; and

- Submit mandatory quarterly performance and financial reports.

SECTION 2: ROTC FSLP PROPOSAL GUIDELINES

Proficiency-Based Language Instruction

The ROTC FSLP seeks to create programs that teach critical languages for ROTC students from all majors that lead to demonstrated proficiency in three modalities: speaking, listening, and reading. Successful applicants will provide clear examples of how ROTC students are able to complete language learning and achieve measurable language proficiency gains. Applicants should describe their proposed ROTC FSLP summer program for students, outlining proficiency goals for each level. All applicants should plan to meet the needs of ROTC students from their institution and ROTC students from other institutions.

Curricular Design

Successful applicants will describe:

Offering Summer Language Learning Opportunities

- Applicants should outline pathways for on-campus students of all majors participating in Army, Air Force, and Naval ROTC programs, as well as for ROTC students from institutions nationwide, to study language and improve language proficiency.

Integration of Regional Content

- Applicants should describe how regional content will be incorporated into activities and curricula. Applicants must also clearly describe pre-departure preparation for students on overseas programs that provides information on the host location's history, geography, governmental structure, key norms and customs, societal background, and context of the surrounding region.

Program Structure

Applicants may propose programming in one critical language (limited to Arabic, Chinese, Korean, Russian, Spanish, and Swahili). Proposed programming must meet a minimum enrollment requirement of 20 students, with preference for higher numbers up to 30.

Summer Language Study

Proposals must include intensive summer language instruction at a minimum of 150 total contact hours of instruction and 8 weeks in the target language. A contact hour is defined as one hour of structured direct classroom instruction. Students must enroll in the program for the full length of the program. Applicants will focus on overseas or hybrid summer programming.

Overseas Study

Successful applicants will describe how their institution will create opportunities for ROTC students to participate in overseas language programming. The ROTC FSLP recognizes that, given ROTC students' rigorous military training requirements, scheduling overseas study will be challenging for this population. Programs will need to closely collaborate with their institution's ROTC program to determine scheduling options for students to complete overseas study.

For most ROTC FSLP participants, the program will be the first time they travel to a region where their language of study is spoken. Proposals should address plans to prepare all participants for an overseas study program, including recipients from other universities.

Applicants should describe in detail the overseas study program(s) proposed and past performance of the program. Applicants should plan for and describe closed and ongoing overseas program management and supervision, in addition to plans for meeting students' academic needs as well as medical, safety, and security concerns. Applicants are required to include plans for the employment of a Faculty Director or Resident Director (or similar role) onsite who meets two baseline requirements:

1. Is a U.S. citizen (and not a dual citizen of the country where programming is proposed); and
2. Is employed by the applicant's institution (not by a local institution or third-party provider).

This position should speak the language of the host country, and have prior experience teaching, advising, or otherwise supporting U.S. undergraduate students.

Maximum Exposure to Language

Successful applicants will have a curricular design that maximizes the exposure to and use of the target language. Funded programs must be intensive (offer a minimum of 150 contact hours and 8 weeks of instruction and cover the equivalent of one year of language courses). Applicants should consider the below strategies:

- Provide students with regular access to trained language tutors and language partners;
- Provide students with access to online language learning, including AI applications and other authentic materials in the target language; and
- Consider adding immersion environments, such as language houses, host families, and service-learning opportunities in the target language.

Institutional Support

All proposals must describe methods for facilitating cooperation and collaboration between ROTC leadership, on-campus study abroad, and members of the on-campus ROTC FSLP. Applicants are asked to define the contribution, role and involvement of all personnel proposed for the project.

A successful applicant will clearly describe the management and leadership of their ROTC FSLP. The proposal will describe how the program will be supported by senior leadership from the institution. The applicant must concretely identify:

- The location of the program within an appropriate university department or unit;
- Support of management and leadership and the campus command chain;
- Coordination with local ROTC commands; and
- Appropriate staffing.

Recruiting

Recruiting efforts must actively engage ROTC leadership and ROTC FSLP program staff to recruit ROTC students nationwide. Each proposal must include the following:

- Identification of staff with effort dedicated to recruitment and their role;
- Projected timelines and schedule for activities for recruiting current and incoming ROTC students into the ROTC FSLP;
- Comprehensive plan for using both traditional and social media efforts to enhance recruiting activities;
- Collaborative approaches for leveraging existing local area ROTC recruiting resources for the purposes of this program; and
- Strategies to leverage existing campus recruiting resources, including collaboration with the admissions office and other strategic partnerships to recruit students.

SECTION 3: BUDGET GUIDELINES

The following budget guidelines must be adhered to when developing program budgets. All efforts should be made to include competitive costs and discounts to best leverage federal dollars. While all costs that comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards and adhere to the guidelines below will be considered, IIE and NSEP reserve the right to reduce, revise, or otherwise adjust proposal budgets in accordance with program needs and goals, and the availability of funds.

- Principal Investigator/Director – Funding may be requested to cover part of a director’s time working on the proposed ROTC FSLP Initiative.
- ROTC FSLP Coordinator – Funds should be budgeted for a Flagship ROTC FSLP Coordinator, at a minimum 50% level of effort (LoE), to support administration and management of the ROTC FSLP. While the duties of a coordinator may vary depending on institutional structure, this position is essential for the successful administration of a program. An ROTC FSLP Coordinator’s duties might include advising students, conducting outreach and recruitment, reviewing applicant eligibility, liaising with administrative offices on campus, updating the Flagship SCS student database, coordinating pre- and post-program assessments, responding to monthly data requests, participating in ROTC FSLP webinars and trainings, and/or developing reports and budgets.
- Recruitment – Funds should be budgeted for the creation of materials such as brochures and mailings and costs associated with recruitment. Funds may not be used for promotional items and memorabilia including gifts and souvenirs.
- Contractor services or subrecipient agreements – The budget should accurately reflect the applicant’s relationship with contractors or subrecipients under this proposal.
- Funding for instructional units or topics relating to gender ideology, DEI, and environmental justice are unallowable.
- Participant Support Costs – An itemized breakdown of scholarship costs per student must be included in an addendum to the budget to reflect the below. Costs should not exceed \$15,000 per student.

All students receiving a scholarship from a ROTC FSLP program should receive full funding in the following areas:

- Tuition/fees
- Lodging

- Meals
- Travel to/from study location on a U.S. Flag carrier
- Books
- Insurance that fulfills the following requirements:
 - Health;
 - Accident;
 - Repatriation;
 - Medical and non-medical evacuation insurance, including for reasons of war, civil unrest, and natural disasters; and
 - Insurance must cover the entirety of the student's overseas program, including institution breaks.
- Visa
- Stipend to cover home institution fees for study abroad participation and/or academic credit transfer, if applicable.

The following costs may not be included in scholarship funding:

- Personal spending money
- Personal travel
- Costs for obtaining a passport
- Medication or inoculations
- Expenses for dependents

SECTION 4: MERIT REVIEW PROCESS AND EVALUATION CRITERIA

Merit Review Process

Proposals will be evaluated by a merit-review panel organized by the Institute of International Education (IIE). Final award funding decisions will be made by DLNSEO following DOW leadership review. Final award funding levels may be lower than those proposed. Final awards will be made by IIE to selected institutions.

Evaluation Criteria

Below are the evaluation criteria that will be used to evaluate selection to the ROTC FSLP:

I. Evidence of a well-planned, intensive language program that will provide gains in language proficiency and prepare students for overseas experience (40 points)

Proposals will be evaluated on the quality of the proposed program and curricular design, which should build upon best practices for proficiency-based language learning outcomes. Proposals must describe the proposed curricular approach and the planned outcomes.

- Does the proposal leverage institutional strengths to provide ROTC students with language study opportunities to improve language proficiency? Does the proposal demonstrate a plan for program management and supervision, and describe the institution's close management of overseas programming?
- Does the proposal describe a comprehensive, effective curricular design with appropriate target proficiency goals and learning outcomes detailed for each level proposed?
- Does the proposal demonstrate innovative and effective means to provide students with intensive instruction through summer intensive/immersion programs, tutoring, and effective use of educational technology including AI applications?
- Does the proposal clearly provide examples of regional content instruction and learning activities and curricula? For students participating in overseas programming, is there a demonstrated plan to incorporate the mandatory pre-departure preparation on key aspects of the program's host country background?

II. Quality of Leadership and Partnership with ROTC (20 points)

Proposals will be evaluated on how the proposal demonstrates high-quality leadership as well as staff experience, to develop, manage and operate the program. Collaboration with on-campus ROTC leadership must be explained.

- Does the proposal show clear evidence of experienced academic leadership in the target language capable of designing, implementing, and supporting an intensive overseas program to provide language gains for ROTC students?
- Does the proposal show clear evidence of partnership with on-campus ROTC leadership support for designing and implementing a ROTC FSLP program?

III. Overseas Management and Health and Safety (20 points)

Proposals will be evaluated on the strength of their overseas program planning and management. Proposals should describe effective management of health and safety and mechanisms for student support.

- Does the proposal provide detailed information on the overseas program and describe effective management of the program?
- Does the proposal demonstrate a plan for program management and supervision, and describe the institution's close management of overseas programming to ensure student health and safety?

IV. Strength of Recruiting Strategies (10 points)

Proposals will be evaluated on their plans for successful recruitment of ROTC students. Recruitment plans should describe multiple methods for on-campus and local efforts, as well as regional and national efforts.

- Does the proposal provide strong evidence of the institution's ability to identify and recruit students for participation in intensive summer overseas study of a critical language?
- Does the proposal provide a clear plan for recruiting students from the home campus and nationally, and including sufficient resources to support the plan? Does the proposal define measures of recruiting success?

V. Budget and Cost Effectiveness (10 points)

- Does the proposal budget appropriately allocate resources for intensive summer programming? Request must leverage existing resources and provide good value to the U.S. government.
- Budget and budget narrative must communicate an efficient and cost-effective use of Federal funds and be clear and complete.

- All costs must be allowable, allocable, and reasonable. IIE will provide updates if indirect cost rate guidance from DOW is updated.

Minimum Standards

The applicant must meet the minimum standards for receiving federal funds, as defined in 32 CFR 22.415, which states:

To be qualified, a potential recipient must:

- a. Have the management capability and adequate financial and technical resources, given those that would be made available through the grant or cooperative agreement, to execute the program of activities envisioned under the grant or cooperative agreement.
- b. Have a satisfactory record of executing such programs or activities (if a prior recipient of an award).
- c. Have a satisfactory record of integrity and business ethics.
- d. Be otherwise qualified and eligible to receive a grant or cooperative agreement under applicable laws and regulations (see § 22.420(c)).

In response to Section 1091 of the NDAA 2019 and 2021, the applicant must complete certification as outlined in Section 3 of this request for proposal.

The applicant must agree to abide by all federal rules and regulations regarding performance and financial management, including, but not limited to:

- a. The International Air Transportation Fair Competitive Practices Act (Fly America Act) of 1974 (49 U.S.C. 40118) and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B138942.
- b. DoDGARs Part 32, “Institutions of Higher Education, Hospitals, and Other Non-Profit Organizations.”
- c. The Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards at 2 CFR 200.

SECTION 5: APPLICATION GUIDELINES

Proposal Content

Information in the previous sections provides guidance regarding required components of proposals. Proposals that fail to include required sections may not be accepted or reviewed. Additional materials and appendices will be removed from the submitted proposal ahead of panel review. Embedded links will be removed from the submitted proposal ahead of panel review.

A successful proposal should include and/or address the following:

1. Transmittal letter from the applicant institution's Sponsored Projects/Research Office
2. Title page
3. Table of Contents
4. Abstract of no more than 250 words
5. Proposal narrative of no more than twenty (20) pages that responds to the guidance provided in this solicitation and in the selection criteria, excluding *authorized* attachments. Authorized attachments are limited to endorsement letters, requested budget content, appendices (A-E (as applicable)), and requested documentation
6. Appendix A: Annual timeline for program development and activities that covers the period September 15, 2026 through August 31, 2027 and indicates the faculty and/or staff members that would be responsible for each task
7. Appendix B: Proficiency Targets, Courses and Enrollment Template
8. Appendix C: A list of key individuals directly involved in the development and management of the proposed Program, including key partners across the institution
9. Appendix D: Support letters from appropriate senior university leadership (i.e., president, provost, vice president of academic affairs, dean, and/or department chair, overseas institution leadership, ROTC commanders) indicating institutional support, fit with mission, and willingness to institutionalize the proposed Program
10. Appendix E: Certification Form

Budget Content

A complete budget should include:

1. Budget Summary
2. Itemized Budget, including a breakout of scholarship expenses per student
3. Budget Narrative

Using the budget template found at <https://www.thelanguageflagship.org/programs-competitions>, prepare a detailed, line-item budget for the project year. Please ensure that each line item is thoroughly justified in the budget narrative. The budget narrative should include a breakdown of the expenses and a description of how the expenses benefit the program.

The budget and budget narrative must:

- Include a separate note for each line item in the budgets. Budget notes must follow the order of the line items in the budgets. (The only cost category not requiring individual lines in budget narratives are fringe. In the case of fringe, a summary description can be used. Additionally, a link to the university's fringe benefits rates and policies should be provided. If this information is not available online, provide a copy of the relevant documents with the budget narrative.)
- Include a clear description of responsibilities for any budget requests for salary support or contracted time. Descriptions should be concise.
- For each staff position, state whether it is fixed fee, hourly, or salaried.
- If faculty are included in the budgets for non-classroom activities, the budget narratives must describe how this work will be covered (e.g., course buyouts, summer salary, etc.).
- Justify, in a detailed manner, any administrative positions included in the budgets. Positions not justified in a detailed manner may not be supported.
- Include all travel funds required by your program. For travel:
 - Provide a note explaining the university's travel policy, particularly noting hotel and per diem policy.

- Include the destination city and state or country, the number of travelers and the estimated number of days for the trip, and provide a breakdown of costs for each trip. Estimates may be used if the location of a meeting is not yet determined.
- Explain the basis for estimating the costs of professional personnel salaries and wages, including annual salary or hourly wage rate and percentage of staff time; employee benefits per person, including rates and percentage of staff time; employee travel per person/per trip; consultants and subcontracts, including non-employee travel; materials and supplies; other costs, including printing, telephone expenses and equipment rental; and indirect costs.
- Explain how the major cost items relate to the proposed activities.
- Provide a link to the university's Negotiated Indirect Cost Rate Agreement (NICRA). If this information is not available online, provide a copy of the relevant documents with the budget narratives.

IIE will accept the approved negotiated indirect rates as formalized in an F&A agreement subject to the maximum indirect cost rates allowed by the Department of War in effect at the time of the award. Should Department of War enact a required cap on IDC rates in the future, Subrecipients will be subject to the maximum IDC rate as determined by updated guidance.

Application Format

NOTICE: Failure to abide by the following requirements or failure to submit a complete proposal will result in disqualification.

1. Margins: 1" on all sides
2. Type face: 11 pt., Times New Roman
3. Spacing: double-spaced throughout the abstract and proposal narrative
4. Pages numbered consecutively
5. No use of first-person pronouns, except for support letters
6. No use of hyperlinks that connect to another resource, such as a webpage or file

Additional Information

A Technical Assistance Webinar will be held to field questions on this solicitation at the dates and times listed on the cover page of this document. To participate in this webinar, please register using [this registration link](#).

Applicants are encouraged to participate in the scheduled webinar. Applicants may also submit questions to flagship@iieus.org. Questions will be answered by e-mail and will be included in a Q&A document, which will be posted to <https://www.thelanguageflagship.org/programs-competitions> and updated periodically. Questions and answers addressed in the scheduled webinar will be added to this document. A final version of this document will be posted on or before the date listed on the cover page of this document.

Information about The Language Flagship can be found at www.thelanguageflagship.org.

Transmission Instructions

The completed proposal, including the budget, all appendices, and attachments must be submitted via upload to the secure proposal submission site as a single PDF file. Applicants should use Optical Character Recognition functionality to ensure readability of the entire PDF document. The total file size of the submitted proposal must be no larger than 15 MB.

The **DEADLINE FOR RECEIPT** is listed on the cover page of this document. The burden of timely delivery falls on the applicant. Proposals received after the deadline will be disqualified.

Proposals must be submitted online in PDF format using the designated IIE proposal submission portal. Hard copy proposals will not be accepted.

Prior to the submission deadline, applicants are directed to complete their proposal submission by accessing the secure submission portal through the following web link: <https://mvapp.iie.org/rfp>

Upon arrival at the proposal submission portal site, first time portal users will be directed to register and create login credentials. After creating credentials, applicants are directed to the *Applicant Management* section of the portal and will click on the *Start New Application* link to begin the proposal submission process. At the start of a new application, applicants are directed to select the RFP to which they would like to submit a proposal, this selection is made from the *Select an RFP* drop-down menu. Applicants should select “2026 ROTC Flagship Summer Language Program” from this drop-down menu, and complete and submit the online proposal submission form as directed. Applicants do not have to complete the submission process in one sitting and can return to the portal at any point prior to the submission deadline to complete the application process. Applicants requiring technical assistance with the proposal submission portal should direct their inquiries to mschumacher@iieus.org. Please include “Proposal Submission Assistance” in the email subject line.

Appendix B: Proficiency Targets, Courses, and Enrollment Template

Applicants will complete the following template in 1-2 pages. Please do not adjust template.

Program:	
Category	Description
Physical Location(s)	Provide city, country
Program Type	Specify whether faculty-led, third-party provider, etc.
Program Provider/Partner Institution	Please spell out abbreviations
Language	
Language Levels	List all levels offered (Year 1, Year 2, etc.)
Length of Program	Provide the length in weeks
Program Dates	Provide estimated dates
Number of Students	Provide the number of students estimated in each level of instruction
Number of Classroom Hours per week	List activities such as tutoring and language partners in the box below
List of other activities	Include activities that support maximum exposure to the language. Provide number of hours per week when possible

Complete the following for each level of instruction:

- a. Prerequisites
- b. Textbooks
- c. Sample program week, including activities outside of classroom instruction.
- d. Proficiency goal

Complete the following for an overseas or hybrid program:

- a. Rationale for:
 - a. Selected program location
 - b. Selected program provider
- b. Description of the relationship or agreement between the institution and the program provider (for example, a Memorandum of Understanding or contract)
- c. Plan for program oversight and communication

Appendix E: Confucius Institute Certification Form

CERTIFICATION UNDER SUBSECTION (c) OF 1091

**PROHIBITION OF FUNDS FOR CHINESE LANGUAGE INSTRUCTION
PROVIDED BY A CONFUCIUS INSTITUTE**

University Name (the “Institution”): _____

Address: _____

Program (the “Program”): The Language Flagship

The John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Public Law No. 115-232 or the “Act”) prohibits any funds authorized to be appropriated by the Act or otherwise made available for the Department of Defense to be obligated or expended for Chinese language instruction provided by a Confucius Institute.

Furthermore, none of the funds authorized to be appropriated by the Act or otherwise made available for the Department of War may be obligated or expended to support a Chinese language program at an institution of higher education that hosts a Confucius Institute.

Additionally, NDAA for FY 2021, Section 1062 states that “none of the funds authorized to be appropriated or otherwise made available for any fiscal year for the Department of Defense may be provided to an institution of higher education that hosts a Confucius Institute.” There is a waiver provision in the legislation which states that “The Secretary of Defense may waive the limitation under subsection (a) with respect to an institution of higher education if the Secretary, after consultation with the National Academies of Sciences, Engineering, and Medicine, determines such a waiver is appropriate.” The effective date for implementation of this law is 24 months after the date of the enactment of this Act and to any subsequent fiscal year.

- The Institution does not host a Confucius Institute.
- The Institution has obtained a waiver from the DoW Office of the Under Secretary of War for Research and Engineering Confucius Institute Waiver Program (CIWP).

As an authorized agent of the Institution, I acknowledge and certify that the above is true and accurate to the best of my knowledge.

Signature

Name:

Title:

Date:
