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Solicitation Amendment / Modification

1.	Solicitation No.	061526/ET
2.	Solicitation Name	Preferred Partners for IT Procurement Services
3.	Issue Date	June 15, 2026
4.	Closing Date	July 15, 2026
5.	Solicitation Amendment No.	1
6.	Solicitation Amendment Date	July 8, 2026

7. The above numbered solicitation is amended as set forth in Item 9 below.

8. The hour and dates specified for receipt of proposals/quotations: ☒ is not extended; ☐ is extended as described in Item 9 below.

9. Description of Amendment/Modification:

The purpose of this solicitation amendment is to inform prospective offerors/bidders that the above numbered solicitation is hereby amended to provide responses to questions as follows.

See attached full list of Questions and Answers.

END OF AMENDMENT

ID #	Topic	Question	Answer
Q #001	Procurement Volume, Sourcing & Supplier Partnerships	Can IIE provide an estimated annual procurement volume, projected procurement volumes for the next several years, the number of procurement requests, typical transaction size, and the most common IT procurement categories expected under this preferred partner pool?	This varies depending on current market conditions and political dependencies. Generally speaking, the most common purchases are laptops and computer accessories. However, depending on our procurement cycle, this could also include network equipment, conference room equipment, etc. Average range for spend is 300K - 600K.
Q #002	Procurement Volume, Sourcing & Supplier Partnerships	Are there any preferred OEMs for the market basket, and does IIE currently maintain any agreements, programs, or arrangements that provide special OEM pricing or purchasing advantages?	All agreements or arrangements with manufacturers are done through coordination with our procurement partners. We utilize several OEMs such as HPE, Cisco, QSYS, Eaton, APC, Microsoft, and several more.
Q #003	Asset, Inventory & Lifecycle Management	What asset tracking systems is IIE currently using, if any? Does IIE have an asset tagging system in place for tracking hardware, and what process is currently used to track software licensing and renewals?	We utilize ServiceNow and Microsoft Intune for inventory and asset tracking. However, we work through our procurement partners to manage most of this on our behalf.
Q #004	Procurement Operations & Service Delivery	Is IIE currently utilizing any eProcurement portals, procurement platforms, or procurement management systems that vendors would be expected to support or interact with?	Only what's provided by our procurement vendors / partners.
Q #005	Asset, Inventory & Lifecycle Management	For lifecycle management, is IIE seeking support for hardware, software, or both?	IIE may require support depending on business needs. Specific requirements will be discussed with selected Offeror(s)
Q #006	Asset, Inventory & Lifecycle Management	What warranty monitoring processes, tools, and procedures are currently in place for tracking hardware warranties, support agreements, and related renewals?	Vendor supported. Nothing internal.
Q #007	Asset, Inventory & Lifecycle Management	Is IIE interested in asset disposition services for end-of-life assets, or does IIE currently utilize another vendor for those services?	IIE may consider asset disposition services as part of future discussion. Specific requirements will be determined based on business needs. We are not ruling this out.
Q #008	Procurement Operations & Service Delivery	Will IIE consider proposals from vendors that provide specialized IT procurement support services, including RFQ management, vendor coordination, quote comparison, cost analysis, reporting, lifecycle tracking, and procurement process support, even if the vendor does not directly resell all hardware or software products?	Vendor must sell hardware and software products. If acting as a broker, must provide all indirect party information for further evaluation.
Q #009	Preferred Partner Pool & Work Assignment	Since the RFP allows IIE to award more than one contract and establish a preferred vendor pool, will vendors be evaluated for specific capability areas, or must each Offeror demonstrate the ability to perform the full scope of services independently?	There is flexibility in this approach. Provided the minimum requirements are satisfied, specialized capabilities and expertise will also be considered, evaluated, and leveraged as appropriate.

ID #	Topic	Question	Answer
Q #010	Procurement Volume, Sourcing & Supplier Partnerships	Is it mandatory for Offerors to have direct reseller, distributor, OEM, or cloud provider partner agreements at the time of proposal submission, or may Offerors identify qualified third-party partners or subcontractors for fulfillment support as needed? Additionally, are subcontractors permitted for specialized areas such as hardware fulfillment, software licensing, cloud procurement, cybersecurity review, and IT asset management system integration?	See question Q#009 above.
Q #011	Preferred Partner Pool & Work Assignment	Once vendors are added to the preferred partner list, how will future work be assigned? Will IIE issue task orders, mini-competitions, direct requests, engagement-specific Statements of Work (SOWs), or other procurement mechanisms?	Work may be assigned through direct requests, engagement-specific Statements of Work (SOWs), or other procurement mechanisms, based on business requirements and best fit.
Q #012	Procurement Operations & Service Delivery	Does IIE have expected turnaround times for RFQ responses, quote comparisons, purchase order support, delivery status updates, and issue resolution?	This will be evaluated as part of our scoring process.
Q #013	Asset, Inventory & Lifecycle Management	Does IIE expect the selected vendor to provide its own asset management platform, or would a structured asset tracker, renewal calendar, dashboard, or reporting template be acceptable?	IIE is primarily interested in the Offeror's ability to effectively manage and report on the asset management process. Various tools, platforms, dashboards, trackers, or reporting solutions may be acceptable.
Q #014	Commercial, Security & Compliance Requirements	Will vendors that do not connect to IIE systems or process IIE proprietary data still be required to complete the full IT Security Questionnaire, SOC 2 review, ISO 27001 evidence request, and/or NIST CSF assessment?	Yes. This is a 5-year engagement, and we need to future proof.
Q #015	Commercial, Security & Compliance Requirements	For the cost proposal, does IIE prefer hourly rates, fixed service fees, transaction-based pricing, markup-based pricing, discount-based pricing, or a menu of pricing options by service category?	IIE is primarily interested in markup- and discount-based pricing approaches. Offerors may provide examples, pricing methodologies, and applicable percentage-based structures to demonstrate their pricing model.